

WOT DIGITAL SERVICES PRIVATE LIMITED

Address: 16 ,Street Address 1 (A), Maruti Kunj, Bhondsi, Sohna Road, Gurugram , Haryana 122101

Mob: +91-9518203119 | **Website:** <https://www.wotdigitalservices.com>



Powerful & Effective

Leader in Payroll & HRMS

Trusted by thousands of users across India



Employee Database

Get entire information about the employee in one go.



Payroll

Have a complete command over the payroll.



Time & Attendance

The most comprehensive Time & Attendance Software.



Leave

Manage all your Leaves under one umbrella



Reimbursement

Track your Claim & Reimbursement hassle free



TDS & Tax Planner

Salary TDS calculations simplified.



Loans & Advances

Get Instant Information about all your loans & advances



Travel

Time efficient Travel Expense handling



Recruitment

Recruiting has never been this easy.



Performance

Boost your employees performance with 360 Degree Appraisal.



Training

Equip your employees with skills that drive business success.



Time Sheet

Control Labour Cost & Working hours of employee



Mobile App

Now Access Payroll, Anytime, Anywhere, 24x7 with **MobileApp**



Employee Self Service

A Dynamic Employee Self Service Management

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Flexible Structure building capability of Earnings & Deductions

- Flexibility to add or modify any number of Salary Components - Earnings & Deductions
- User Defined Entry Field with unmatched flexibility for Formula, percentage or Customized Calculation
- Taxable & Non Taxable Earnings for Income Tax Calculations
- Payslip / Non Payslip Component
- Calculation based on Attendance
- Monthly or Yearly Payments
- Frequency of Salary Head
- Also compute various other components that do not appear in Payslip

Leave Management

- Leave Rules can be defined
- Yearly Credit of Leave/ Pro rata basis
- Monthly Increment of Leave/ Pro-rata basis
- Carry forward facility for balance leave
- Encashment of Leave/ Encashment In excess of Leave
- Leave Utilisation & Balance can be checked
- CL, PL, SL, Compensatory & Customizable Leaves
- Automatic Leave payout on termination of Employees (in Full & Final Settlement)
- Attendance / Leave Ledger
- Monthly Attendance Register & Yearly Attendance Summary

Time & Attendance Management

- Facility to capture attendance related data from different sources like swipe card, biometric system.
- Manage employee attendance, permission, late coming, overtime, leave, compensatory off.
- Different parameter setting with different shifts
- Shift Rotation & Shift Pattern.
- Advanced Shift management.
- Attendance Arrears
- Real-time integration with Biometric / Attendance Machines.

Loan & Advance Management

- User Definable Loans/Advances (Multiple)
- Loan Disbursement option with EMI option
- Automatic recovery of EMI & stops automatically once the Loan amount is totally recovered
- Auto calculation of Interest on Loans based on Flat Interest, Reducing Balance
- Lump sum recovery of Loan
- Interest free Loan Perquisites as per Income Tax
- Loan Recovered, Loan Balances & Loans History – Employee wise & Loan Ledger.
- Online submission of Loan Application and supporting workflow

Payroll Processing

- Input information for all newly joined employees and exit left employees
- Create a new payroll month & Process Salary
- Over-ride facility for any salary components
- Salary on hold & Freezing of salary in case of termination of employees
- Process by Exception - you only need to enter Pay and/or deduction information when there are changes
- Pro-rata calculations for employees based on absenteeism
- Process & Print Payslips for groups or for selected employees
- Lock month facility to avoid changes in Processed Data

Salary Reports (Payslip & Salary Sheet)

- Automatically calculates all the income, deductions & Company Contributions as per the requirement
- Regular Payslips (with Logo) can be viewed or emailed
- Reimbursement Payslips can be viewed or Emailed
- User defined Salary Sheets can be viewed
- Generates Cash / Cheque / Bank Transfer List
- Generate Bank Statement, Direct Electronic Bank transfer files & Covering Letter for Banks
- YTD salary Sheet & Summary of each employee
- Separate Payslips can be generated for Arrears, Medical, Reimbursement & LTA

Bank Transfer

- Bank Transfer Statement facility available for all the banks
- Soft copy format also available in Excel or any format specified by different banks
- Bank Transfer Statements can be generated for both Regular, Reimbursement Payments & Supplementary Payments
- Covering Letters
- Cheque / Bank Transfer / Cash List

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Reimbursement Management

- Multiple Reimbursement Components like Medical , LTA & Customizable Reimbursement Components
- Upper limits can be specified – Employee wise or Grade wise
- Annual Limits or Monthly Accruals
- Opening Balance, Entitlement, Amount Reimbursed and Balance amount can be checked
- Reimbursement Payslips, Bank transfer statement for Reimbursement Component

Arrears Calculation

- Arrears calculation for any previous period / Retrospective effect
- Separate Payslips can be generated for the Arrears Components
- Bank transfer statement for Arrears Components

Other Payments

- Overtime, Gratuity, Bonus & Exgratia Calculation
- Reimbursement - LTA or any other user definable reimbursement
- Supplementary Payments
- Monthly Reconciliation - allow us to compare the changes in the pay components from last month to current month or for any number of months

PF Calculation & Reports

- User defined PF Rate of Deduction for Employer & Employee
- Employee & Employer Contribution
- Automatic Bifurcation of EPF & EPS
- PF applicability check at Employee Level & Options to Limit Maximum Salary for PF Deduction
- Auto generation of Electronic Challan cum Return (.ECR) file.
- Form 5, 10, 12A, 3A, 6A, 9, 11, Challan & Reconciliation Statement

ESIS Calculation & Reports

- User defined ESIC Rate of Deduction for Employer & Employee
- ESIC applicability check at Employee Level
- Monthly Excel sheet for direct uploading on ESIC Website
- ESIC Register, Form 5, 6 & Challan

Professional Tax

- User definable State wise Slab
- PT applicability check at Employee Level
- Form III & Challan

Income Tax Management

- Auto calculations of Exemptions & Deductions and compute Income Tax payable for the entire year & the tax to be paid this month
- Auto calculation of TDS based on Projections
- Income Tax Projections with the options to deduct projected TDS from Monthly Salary
- Prints Form 16, 16AA, 12BA & Challan 281
- Quarterly e-TDS Return as per the NSDL format
- Income Tax Projections can be emailed in PDF format

Full & Final Settlement

- Employees Full & Final settlement can be prepared based on resignation of employees either in the current month or in the previous month
- Automatically calculates outstanding Loan balances, Notice pay and Leave Encashment, Gratuity and recovers all Loan balances and Income Tax.
- Generates Full & Final Settlement Calculation sheet for all the calculations done

Exit Management

- Employee can place the request of exit online
- Request can be approved or rejected by the immediate authority
- Superiors can input exit requests for their subordinates
- Exit request is sent to each concerned department heads for Approval
- Department Head can input/track receivables from the employee
- Upon clearance from department heads, Email intimation to respective authority for their further course of action
- Auto transfer of data to Payroll for full & final settlement calculation

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HR Functions

- General Information
- Personal Information
- Employee Photo
- Address/ Contact details
- Employee Qualification
- Family Members/ Emergency contacts
- PF Nominee/ LIC Nominee/ Gratuity Nominee
- Work Experience
- Passport/Visa details
- LIC details
- Hobbies
- Achievements
- Vehicle/ Driving Licence details
- Employees Documents/ Photos / Attachments
- Complete Tracking of Employee Movement between Branches
- Departments/ Grades/ Designations

Reporting

- Output reports to screen, printer, MS Word & Excel
- Option to preview Payslips / Salary Sheets or any other reports on screen before final printing
- Print Transaction & Master History for any period
- Generating report is made easy with an advanced filter function to select the relevant employees or groups
- Prints any of our report for the previous periods.

Employee Self Service Module

- Each employee is provided with an online account
- Employees can login and view their
 - Payslips
 - Yearly Salary Register
 - Loan / Advances Recovery/ Balance
 - Reimbursement Payments / Balance / Status
 - Income Tax Projections
- Submit their Income Tax Declarations
- Submit Leave Application
- Submit Reimbursement Bills.
- ESS gives employees direct access to their month-end / year-end paperwork. They can download, print and save these documents themselves
- Delivers significant cost & time savings for Payroll/HR department.
- Improves administrative responsiveness & efficiency.
- Enables greater employee satisfaction, fuels productivity

Workflow

- News
- Announcements
- Company Documents
- FAQ
- Kiosk
- Polls
- Query
- Surveys
- Leave Application
- Reimbursement Application
- TDS Declaration & Tax Planner

Other Add on Modules

- Integration of Payroll Software with Tally
- Journal Voucher Entries

Data Import (Masters, Salary & Leave Record)

- Employee & Payroll Data if available in Excel can Imported to our software

User Rights

- Users can be created
- User Level Rights can be created and managed
- Role based Security Model/ Assign rights to Payroll Officers for Managing different groups of employees

Software Architecture

- Completely Web based product
- Designed using State of art technology. ASP.NET 3.5 + MS SQL
- Software installation on clients machines are not required.
- All authorized personnel can login to the system and do the required functionality as per their rights

User Defined Reports

- User Defined Reports with the option to choose from the available field, user can define his own customized columnar reports
- Sorting, Grouping, Sub-total, Grand-total & Conditions can be defined

Recruitment Management

- Manpower Requisition Form and related Workflow for approvals
- Vacancy Creation and related work flow for approvals
- User friendly Resume Database Management
- Easy Integration of Online Resume Submission by candidate
- Search in Resume Database for keywords, Vacancy Requirements Search inside records, CVs, notes, emails etc.
- Review, Shortlist, Tag Candidate Profiles
- Online test for candidate
- Schedule Interview Rounds with Automatic alert to Candidates through Emails
- Update Interview Results with Automatic alert to Candidates through Emails
- Generate Offer Letters to candidates with Automatic Alert to Candidates through Emails
- Generate Appointment Letters to candidates with Automatic Alert to Candidates through Emails
- Post/View/browse Candidate Details, Notes, Emails, History, CV at simple clicks
- Bulk Email to candidates

Performance Management (PMS)

- Company Objectives, Initiatives can be defined
- Goals/KRA derived from Company Initiatives can be maintained
- Job Description (JD) based goals are maintained
- Goal sheet allocation for the employees with workflow between manager and employee can be done
- Upon Goal Sheet Approval by employee and manager, goal sheet is assigned to the employee
- Employee can regularly keep posting goal progress which is automatically available to manager
- At the appraisal event, managers can view goal sheet achievement and rate the goal sheet
- KRA / competencies / QA forms can be designed by the user and can be allotted to employees at the time of appraisal
- Notes can be put in by Managers, dotted managers
- 360 degree appraisal can be achieved where Managers, Subordinates, Peer group, Customers, Vendors can rate the employee based on various user defined parameters
- Normalisation of appraisal score provided for HR function
- Appraisal result is available at the time for Promotions/increments
- Appraisal is fully automated, user defined and workflow based with email intimations
- Not closed Appraisals and conflicts can be tracked

Training Management

- User defined Training Course / Course Categories available
- Course Program can be created resulting into Training Schedule for a given Training Year.
- Nominations can be done through
 - Employee can nominate himself Online for the training through self nomination
 - Manager can nominate his subordinates for the training
 - Nomination can also be done due to Training Need Analysis
- Faculty / Coordinator and External Agency masters can be maintained
- While designing Courses, Qualifying Skills, Qualifying Courses, Disqualifying courses, Reading Links etc. can be maintained
- Direct Cost and indirect cost per employee can be maintained
- Employees training cost can be calculated based on the formula
- Trainings Schedule for the calendar is pre-defined and available to the employees online
- After the training, Feedback can be posted by employees and faculty / trainer can also post the rating of the participant employees
- Date wise Employees / Whole Program Attendance can be maintained easily
- Training Locations, Training Venues, Special Needs during training,
- Expectation from the training can be defined
- On the basis of predefined Priority scheme training program can be allotted for the limited no of seat

Timesheet Management

- Flexible Timesheet reporting on hourly, daily, weekly or Monthly basis.
- Minimum working hour's parameters can be defined.
- Unlimited number of projects, clients or activity can be created.
- Automatic or Manual CTC rate can be defined.
- Billing can be fixed, user defined based on per hour rate per employees in the project.
- Manager can fill the time sheet for their subordinates.
- Timesheets approval by the Team Leaders / Managers & Locking process.
- Reminder Email for Timesheet not filled in by employees.
- Project wise / Activity wise expense can be tracked easily.

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HRM Mobile App

HRM provides user with a cutting-edge employee benefits Mobile App with access to self-service tools, a document library and current news updates using the media of their choice.

HRM MobileApp are optimized to provide quick, easy access on tablets and smart phones. It Enables greater employee satisfaction & fuels productivity.

- Employee Profile.
- Daily Attendance Mark-in & Mark-Out.
- Attendance with GPS Location tracking.
- Apply Leave for On Duty, Overt time, Attendance, where in HOD can approve such leaves on the GO.
- Employee can view their payslips details online.
- News / Documents.
- Reminders like Birthday / Anniversary etc.
- Suggestion / Notes by employees etc.

Travel Management

- Employee can raise travel request along with individual preferences
- Combined request for ticketing, visa, hotel & cab reservations, foreign currency purchase etc
- Multi-level / multi-department approval workflow management
- After approval request send to Travel Desk for booking
- Booking Confirmation from travel desk
- Employee will raise travel advance request

5000+ Customers Trust Our Software

5000+ Customers Trust HRM





Web Based Payroll & HR (Human Resource) Management Software



Mobile App

Mobile App is optimized to provide quick & easy access.



Employee Database

Get entire information about the employee in one go.



Payroll

Have a complete command over the payroll.



Time & Attendance

The most comprehensive time-tracking Software.



Leave Management

Manage all your leaves under one umbrella



Claim & Reimbursement

Track your Claim & Reimbursement hassle free



Loans & Advance

Get Instant Information about all your loans & advances



TDS & Tax Planner

Salary TDS calculations simplified.



Exit Management

It have the information needed to manage employee exits effectively.



Travel Management

Time-efficient travel expense handling



Employee Self Service

A dynamic "Employee Self Service Management."



Time Sheet

Control labor costs & working hours of employees.



Recruitment

Recruiting has never been this easy.



Performance (PMS)

Boost your employees performance with 360-degree appraisal.



Training

Equip your employees with skills that drive business success.



EMPLOYEE DATABASE MANAGEMENT SOFTWARE

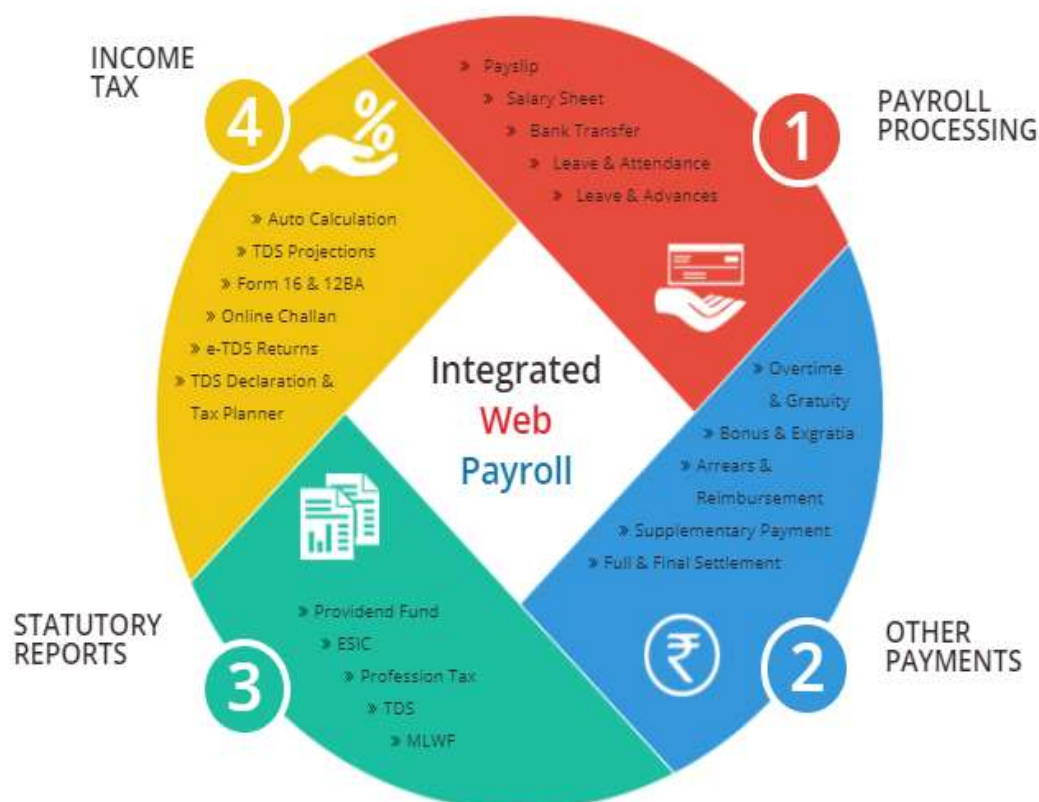


- » General Information
- » Personal Information
- » Address/ Contact details
- » Employee Qualification
- » Family Members/ Emergency contacts
- » PF Nominee/ LIC Nominee/ Gratuity Nominee
- » Work Experience
- » Passport/Visa details

- » Insurance details
- » Organisation/ Hierarchy/ Reporting Structure
- » Achievements
- » Vehicle/ Driving Licence details
- » Employee Trainings
- » Employee Appraisals/ Questions/

- » Question Groups/ Questionnaire Designer
- » Employees Documents/ Photos / Attachments
- » Employee Targets/ Commitments
- » Employee Skills
- » Complete Tracking of Employee Movement between Branches/ Departments/ Grades/ Designations

Payroll at a Glance





ON CLOUD (SAAS)

Software as a Service is Software licensing and delivery model in which software is licensed on a subscription basis and is centrally hosted. The application and data is hosted on the vendors server, where on access to use the software is given.

In SaaS, the client do not have pay upfront cost of the software, instead they can buy the software on monthly subscription by paying per employee per month basis.

- No software or hardware to purchase, install or maintain.
- No Infrastructure requirement like server, as it is centrally hosted on vendors server.



HR FUNCTIONS



- » General Information
- » Personal Information
- » Address/ Contact details
- » Employee Qualification
- » Family Members/ Emergency contacts/ PF Nominee/ LIC Nominee/ Gratuity Nominee
- » Work Experience
- » Passport/Visa details
- » LIC details
- » Hobbies
- » Achievements
- » Vehicle/ Driving Licence details
- » Employee Trainings
- » Employee Appraisals/ Questions/ Question Groups/ Questionnaire Designer
- » Employees Documents/ Photos / Attachments
- » Employee Targets/ Commitments
- » Employee Skills
- » Complete Tracking of Employee Movement between Branches Departments/ Grades/ Designations
- » Various Reminder





EMPLOYEE SELF SERVICE MODULE

- » Each employee is provided with an online account
- » Employees can login and view their
 - » Payslips
 - » Yearly Salary Register
 - » Loan / Advances Recovery/ Balance
 - » Reimbursement Payments / Balance / Status
 - » Income Tax Projections
 - » Submit their Income Tax Declarations
 - » Submit Leave Application
 - » Submit Reimbursement Bills.
- » ESS gives employees direct access to their month-end / year-end paperwork. They can download, print and save these documents themselves
- » Delivers significant cost & time savings for Payroll/HR department.
- » Improves administrative responsiveness & efficiency.
- » Enables greater employee satisfaction, fuels productivity



RECRUITMENT SOFTWARE



- » Manpower Requisition Form and related Workflow for approvals
- » Vacancy Creation and related work flow for approvals
- » User friendly Resume Database Management
- » Easy Integration of Online Resume Submission by candidate
- » Online test for candidate
- » Review, Shortlist, Tag Candidate Profiles
- » Search in Resume Database for keywords, Vacancy Requirements Search inside records, CVs, notes, emails etc.

- » Schedule Interview Rounds with Automatic alert to Candidates through Emails
- » Update Interview Results with Automatic alert to Candidates through Emails
- » Generate Offer Letters to candidates with Automatic Alert to Candidates through Emails
- » Generate Appointment Letters to candidates with Automatic Alert to Candidates through Emails
- » Post/View/browse Candidate Details, Notes, Emails, History, CV at simple clicks
- » Bulk Email to candidates



TIME SHEET MANAGEMENT SOFTWARE



- » Efficient, Flexible Quick Time-Sheet reporting on hourly, daily, weekly or Monthly basis.
- » It keep you track your employees billable hours ensure you are getting value for money.
- » Unlimited number of projects , clients or activity can be created.
- » Automatic or Manual CTC rate can be defined.
- » Billing can be fixed, user defined based on per hour rate per employees in the project.
- » Manager can fill the the time sheet for their subordinates.
- » Timesheets approval by the Team Leaders / Managers Locking process.
- » Reminder Email for Timesheet not filled in by employees.
- » Project wise / Activity wise expense can be tracked easily.
- » Easy Integration with myVetan most Payroll HR Software.
- » User roles & access can be defined.

JOINING & EXIT MANAGEMENT

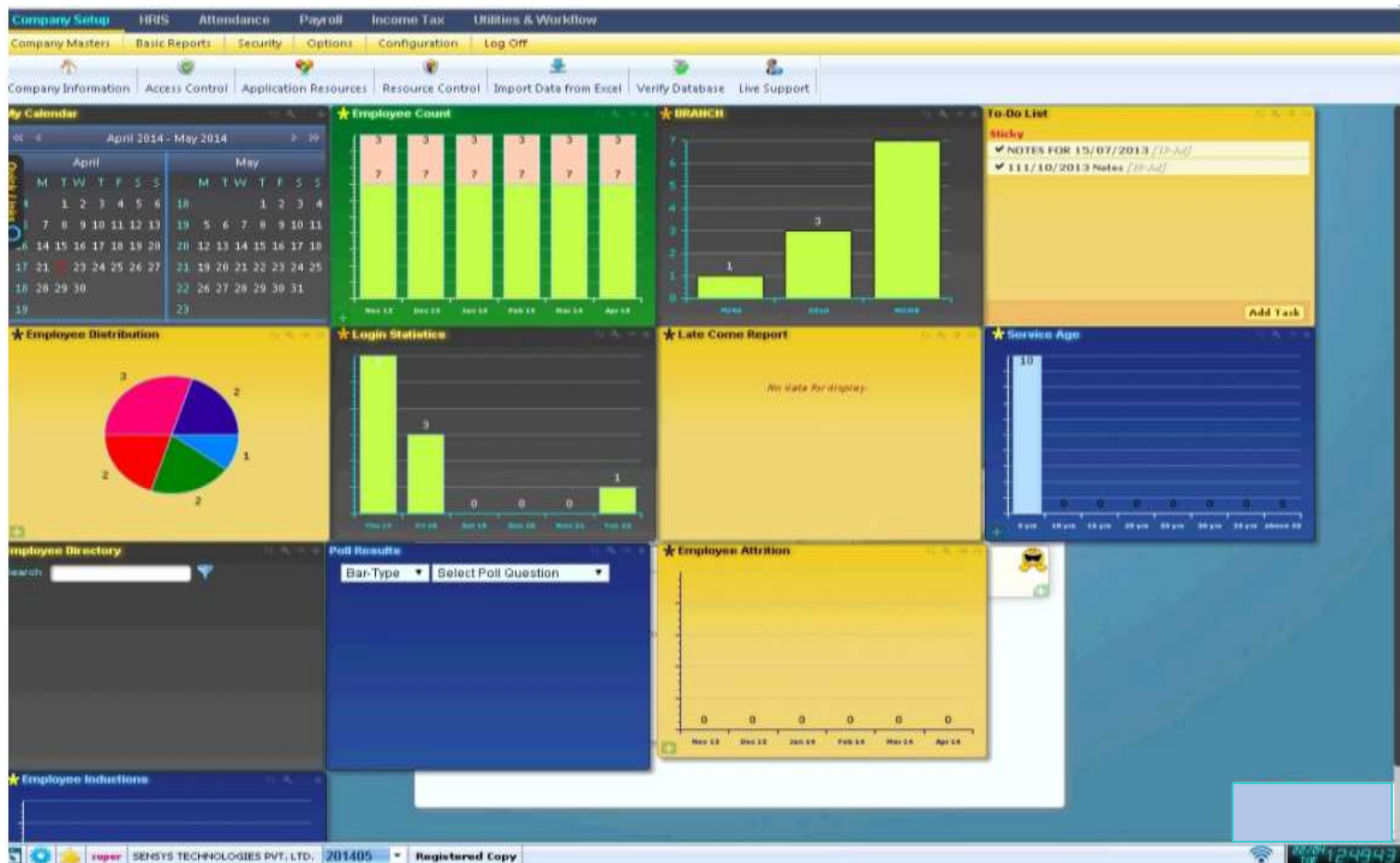


HRMTHREAD maintains the records of new joinees, promotions, transfers & exit with check list to track the movement of employees from hire to exit

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The 'Edit Employee Master' form contains the following information:

- Employee Code:** STPL0001
- Employee Name:** Mr. RAMESH GAJANAN VAIDYA
- Employee Information:** General Information, Other Information, Personal Information, AADHAR Details, Payment Information, Upload.
- General Information:** Employee Code * STPL0001, Name Mr. RAMESH GAJANAN VAIDYA, Attendance Code 0001, Gender Male, Father Name GAJANAN, Birth Date 01-01-1965, Probation Date 01-01-2011, Scheduled Exit Dt, Joining Date 01-01-2011, Confirmation Date 01-01-2011, Exit Date.
- PF Applicable:** EPF Joining Date 01-01-2011, PF No. MH-3250/100, SSN, Pension, EPS Joining Date 01-01-2011, EPS Exit Date.
- ESIC Applicable:** PT Applicable, ESIC No., PAN No. ASWE1245W, LWF Applicable.
- Branch:** MUMBAI
- Department:** ADMINISTRATION
- Grade:** M-1
- Designation:** DIRECTOR
- Reporting to:** No Reporting Person.
- Currency:** Rupees
- Calculation Table:** CT
- Attendance year:** CALENDAR

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Company Setup | HRIS | Attendance | Payroll | Income Tax | Utilities & Workflow

Company Masters | Basic Reports | Security | Options | Configuration | Log Off

Company Information

- Company Bank Information
- PF Registration
- ESIC Registration
- Profession Tax Registration
- PAN Registration
- TAN Registration
- LWF Registration
- Bank
- Currency

Application Resources | Resource Control | Import Data from Excel | Verify Database | Live Support

Employee Count | BRANCH | To-Do List | Sticky

Company Information

Company General Information | Company Other Information 1 | Company Other Information 2 | Miscellaneous

Code * K001 | Name * SENSYS TECHNOLOGIES PVT. LTD.

Address 1 524 | Std Code 022

Address 2 Master Mind-1 | Telephone 66278651

Address 3 Royal Palms, Aarey Road, | Fax

Address 4 Goregoan (East) | Email contact@sensysindia.com

City Mumbai | Website www.sensysindia.com

Pincode 400065 | PAN AAACP3287L

State Maharashtra

Country India

Start Year * 2011 | Start Month January

☒ Auto Employee code

Details:

☐ Code is temporary? Overall code width 4 | Code Prefix STPL | [Branch_Code]

☒ Prefill code with Zero | Code starts at 0 | Code Suffix | [Department_Code]

[Grade_Code]

[Designation_Code]

Save Close

Employee Distribution

Employee Directory

Search

java:script:OpenWin('CompanyDetails_Add.aspx?&PageType=E&PageMode=Edit&PgKey=2','Company Information','2','CS')

02/10/2014 WED 02:24:27



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Company Setup **HRIS** Attendance Payroll Income Tax Utilities & Workflow

Core Masters **Employee Profile** Employee Management Training PMS HRIS Reports Options Log Off

Employee Master

- New Employee
- Personal Information
- Qualifications
- Work Experience
- Family Members
- Insurance Information
- Hobbies
- Achievements
- Skills
- Employee Documents & Attachments
- Employee Payment Information
- Employee Activity Checklist

Employee Master

Show inactive employees also

Employee Code	Employee Name	Branch	Department	Grade	Designation	Category	Division	Project	Unit
STPL0001	RAMESH GAJANAN VAID	MUMBAI	ADMINIST	M-I	DIRECTOR				
STPL0002	SAMEER VIJAY SAWANT	MUMBAI	DEVELOPY	M-II	HEAD SOF				
STPL0003	VENKAT KRISHNAN IYEI	MUMBAI	FINANACE	M-II	FINANCE F				
STPL0004	NANDITA BIJU DAS	MUMBAI	HUMAN RE	M-II	HEAD HUM				
STPL0005	NITIN SHANKAR SAWAI	MUMBAI	MARKETIN	M-II	HEAD MAR				
STPL0006	ANITA VIPUL SHAH	MUMBAI	FINANACE	M-III	FINANCE M				
STPL0007	JAISON FRANSIS DCOS	DELHI	MARKETIN	M-III	BUSINESS				
STPL0008	KOMAL NARESH SAHU	PUNE	MARKETIN	M-III	BUSINESS				
STPL0009	NARESH RAMJI GADA	MUMBAI	HUMAN RE	M-V	OFFICE AS				
STPL0010	REVTI KISHOR SHARMA	DELHI	HUMAN RE	M-IV	H R EXECL				
STPL0011	BRIJESH VIPUL DOSHI	DELHI	DEVELOPY	M-III	MANAGER				

+ Add Edit View Delete UDF Close Salary Structure

Edit Employee Master

Employee Code: STPL0001
Employee Name: Mr. RAMESH GAJANAN VAIDYA

Employee Information Human Resource Information

General Information Other Information Personal Information AADHAR Details Payment Information Upload In

Employee Code * STPL0001 Name Mr. RAMESH GAJANAN VAIDYA
Attendance Code 0001 (Salute) (First Name) * (Middle Name) (Last Name)

Gender ☒ Male ☐ Female Father Name GAJANAN

Birth Date * 01-01-1965 Probation Date 01-01-2011 Scheduled Exit Dt
Joining Date * 01-01-2011 Confirmation Date 01-01-2011 Exit Date

javascript:OpenWin("Employee_View.aspx?&PageType=A&PageName=Employee_Main&PgKey=30","Employee Master","30","HRIS")

04/10/2021 01:30:54





ATTENDANCE REPORTS

Company Setup HRIS Attendance Payroll Income Tax Utilities & Workflow

Attendance Masters Attendance Data Process Attendance Attendance Reports Options Log Off

Attendance / Leave Summary Process Attendance Summary Leave Ledger & Transactions Attendance Data

My Calendar

inder Singh (AC01)

Calendar view showing dates 14, 15, 21, 22. Status: ABS (Absent).

Attendance Reports Menu:

- Leave Sheet
- Nearly Leave Register
- Absent Report
- Continuous Absent Report
- Attendance / Leave Report (Code wise)
- Work on Weekly Off/ Paid Holiday Report
- Date wise Attendance Report
- Employee Leave Status
- Employee Leave Application Report
- Leave Provision
- Overtime Sheet
- Late Hours
- Late Marks
- Total Hours
- Intime/Outtime Report
- No Intime Punch Report
- Break Time Report
- Weekwise Attendance Report
- Attendance Muster
- Late / Present Report
- Attendance Muster Summary
- Attendance Report (User Defined)
- Missing Attendance
- Cost Center Mismatch Count Report
- Employee Shift Report
- Attendance Summary Report
- Unaccounted Leave Report
- Punch Count Report
- Attendance with Selfie Report
- Compoff Report

InOut Summary-Region

01 - India

Present: 0

No punch: 45

Leave: 0

Total: 45

Percent(%): 0

All Reminders

No data for display.

WOT DIGITAL SERVICES

admin WOT - WOT Digital Services Pvt. Ltd 202104 Registered Copy

11:05 PM 09-23-2021



PAYROLL REPORTS

The screenshot displays the WOT Digital Services Payroll Reports interface. The top navigation bar includes 'Company Setup', 'HRIS', 'Attendance', 'Payroll', 'Income Tax', and 'Utilities & Workflow'. The 'Payroll' section is active, showing a sub-menu with 'Core Masters', 'Manage Employee', 'Payroll Month', 'Salary Processing', 'Ledgers', 'Payroll Reports', 'Options', and 'Log Off'. The 'Payroll Reports' menu is expanded, listing various reports such as 'Payslip', 'Salary Sheet', 'Salary Signature Sheet', 'Salary Analysis', 'Salary Details on Base Month', 'Salary Register For All Companies', 'Salary Summary', 'Salary on Hold', 'Salary Non Processed', 'Salary Disbursement Reports', 'Bank Statements & Reports', 'Loan & Advance Reports', 'PF Reports', 'ESIC Reports', 'Profession Tax Reports', 'TDS Reports', 'LWF Reports', 'Reimbursement Report', 'Salary Register', 'Salary Comparison', 'Salary Comparison (Consolidated)', 'Salary Reconciliation', 'Salary Reconciliation (Consolidated)', 'Transfer/Promotion Report', 'Increment Report Details', 'Periodic Payroll Charts', 'Master Based Payroll Charts', 'Head Count Report', 'Employee List (Payroll Month)', 'Employee Count Reconciliation', and 'Employee Advanced Head Count'. A red arrow points to the 'Payroll Reports' menu item. The main area shows a calendar for 'Hinder Singh (AC01)' and a summary of payroll data for the month of April 2024, including 'In/Out Summary-Region' and 'All Reminders'.



CLOUD PAYROLL SOFTWARE

Software Details	Base	Standard	Enterprise	Ultimate
Employee Database	✓	✓	✓	✓
Salary-Structure Configuration	✓	✓	✓	✓
Automated Payroll Processing	✓	✓	✓	✓
Statutory Compliance for PF / ESI/ PT / LWF / TDS	✓	✓	✓	✓
Loans & Advances	✓	✓	✓	✓
Dashboard	✓	✓	✓	✓
Events & Reminders	✓	✓	✓	✓
Inbuilt MIS Reports + Report Creation tool	✓	✓	✓	✓
Data Import from Excel	✓	✓	✓	✓
User Access Control	✓	✓	✓	✓

Employee Self Service (ESS)		✓	✓	✓
Leave Management / Leave Application Work-flow		✓	✓	✓
Full & Final Settlement Work Flow		✓	✓	✓
Tax Projection / Live Tax Planner		✓	✓	✓
HR-Letters Management		✓	✓	✓
Documents Management		✓	✓	✓
Induction & Exit Management with Workflows		✓	✓	✓

WOT DIGITAL SERVICES PRIVATE LIMITED

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Induction & Exit Management with Workflows		✓	✓	✓

Reimbursement & Claim Management			✓	✓
Investment Declaration Work Flow			✓	✓
Time & Attendance			✓	✓
Real-time Integration with Biometric Device			✓	✓

Journal-Voucher integration				✓
Mobile Application				✓
Manager Self Service				✓

For Any Query Contact Us



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